SPRINGFIELD
NEBRASKA

**BUILDING PERMIT REQUIREMENTS**
**DECK WITH OR WITHOUT ROOF**

Construction of a deck requires a building permit from the City of Springfield. To obtain a building permit, please submit the following information to City Hall:

- Springfield Building Permit Application, including
  - Name and contact information of the property owner
  - Address, parcel number, and legal description of the property
  - Name and contact information of the contractor (builder)
  - Deck checkbox checked
    - Roof/Cover checkbox checked if deck will be covered
    - Ice & Water Shield brand entered if deck will be covered
  - Square footage of deck
  - Total value of proposed work
- Complete sets of building plans (if applicable)
  - Two (2) paper copies and one (1) electronic copy if plans are larger than 11" X 17".
- Plot plans of the property showing the property lines, the location of the proposed deck with distances from the deck to all property lines and existing structures (i.e., house, garage, shed, etc.). Include square footage information on all existing structures.
  - Two (2) paper copies and one (1) electronic copy if plans are larger than 11" X 17".

Any new construction in the City of Springfield must meet front, side, and rear yard set-back requirements. These setback requirements differ by zoning district. For information on the setback requirements for your property, please see Zoning Ordinance for applicable Zoning District or contact City Hall.

If the property is located within a Sanitary Improvement District (SID), please have the developer approve the building plans and stamp/sign each copy. If the property is part of a property owner's association, please check with the association for covenant requirements and provide proof of approval.

The City of Springfield contracts with the Sarpy County Building Department for inspection services on decks.

Master Fee Schedule: Valuation calculated on greater of *Total value of proposed work* or per square foot charge